

# Egginton Village Hall - Room Letting Charges

[Trading as: Egginton Memorial Hall ]

Charges are based upon:

- ❖ **The room(s) required:** There is the **Willow Hall (main hall)**, not normally available before 7.00pm Monday to Friday during school term time; and the **Geoff Wilson Room (smaller meeting room)**, available throughout the day. The **Osier Room (kitchen)** is available to hirers without additional cost, but if both rooms are in use by different hirers, the kitchen is allocated "first come, first served" unless the hirers agree to share. If both rooms are required, the charge is the sum of the individual room hire charges.
- ❖ **Categories of hire:** Two categories exist, Charitable and Commercial.  
**Charitable:** Applicable to committee meetings and meetings of the members of charitable organisations including not-for-profit classes associated with hobbies and education. Public sales and fund raising events of a charitable nature (coffee mornings, jumble sales etc.) where any monies exchanging hands are to cover costs or to raise funds for the hiring body or other charity. This category is available regardless of whether the hiring body is formally constituted or enjoys charitable status in law.  
**Commercial:** Applicable to all other forms of hire, including private hire, parties, weddings, dances, displays, commercial hire by businesses, courses run for profit, and elections.
- ❖ **Duration of hire:** Durations are rounded **up** to whole hours (though a 1.5 hour duration can be charged), including time for setting up and clearing away. In the case of regular users, a standard duration will be agreed in advance, rather than each meeting being timed and charged accordingly.
- ❖ **Discounted charge:** This is available to Regular users and Village users.  
**Regular users: Organisations** are deemed regular users by virtue of their past regular use of the Village Hall prior to redevelopment. New organisational hirers who are in a position to book ahead over thirteen dates will be deemed regular users.  
**Village users: Individuals** who live in the Parish of Egginton, or who have children attending Egginton School or **Businesses** which have premises in Egginton, enjoy a discount.  
**The discount** ranges from **20 to 25%**, to provide for convenience a discounted hourly rate that is in whole pounds. No hirer can claim both regular use and village use discounts.

## Hourly charge rates

Category	Normal charge, inc. VAT			Discounted charge, inc. VAT		
	Geoff Wilson (Meeting Room)	Willow Hall (Main Hall)	Both rooms	Geoff Wilson (Meeting Room)	Willow Hall (Main Hall)	Both rooms
Charitable	£5	£10	£15	£4	£8	£12
Commerce	£12	£24	£36	£9	£18	£27

## Notes

1. In the case of individual hirings, hire charges are to be paid at time of booking, which should ideally be at least 14 days before the event. A refundable deposit of £50 may be required. Damage beyond normal wear and tear, or need for excessive cleaning, will attract a surcharge.
2. Egginton Memorial Hall Trustees reserve the right to modify prices at any time. Existing one-off bookings will not be affected. Regular users will be given a minimum of two months notice.